

B.E.S.T. ACADEMY MINUTES: REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS November 06, 2024

A meeting of the Board of Directors (the "**Board**") of Brookfield Engineering Science and Technology Academy Charter School ("**B.E.S.T.**" or the "**School**") was held on November 06, 2024

VIDEO LINK:

https://us02web.zoom.us/rec/share/eDaBL0Ggd9FH8CzoXdd_m36uF-24xWwAVZwEHQN982f-XY857cGCSw5pb JtZ3XM.BIOpG4ySUzkxnWT0

Directors Present in Person: Joseph Cipres, Marcella Nino, Debra Webb, Gary McCloskey **LOCATION:**

Barker Blue Dog Office 6360 El Cajon Blvd #101 San Diego, CA 92115

Directors Present Via Video Conference: None

Directors Absent: Chad Leptich

Also Present: Alex Soriano, James Mays, Joel Manwarren, Cory Cavanaugh

1. CALL TO ORDER: Board President Gary McCloskey called the meeting to order at 10:30 AM. A quorum of the directors was present, and the meeting, having been duly convened, was ready to proceed with business.

Present: Gary McCloskey, Marcella Nino, Debra Webb, Joseph Cipres, James Mays, Alex

Soriano

Absent: Chad Leptich

2. Approval of Agenda: *Motion to approve the November 06, 2024 Regular Board Meeting agenda.*

Approval Motion: Debra Webb **Second:** Joseph Cipres **Ayes:** 4/5

Roll Call

Marcella Nino - *aye*Joseph Cipres - *aye*Debra Webb - *aye*Chad Leptich - *Absent*Gary McCloskey - *aye*

3. PLEDGE OF ALLEGIANCE

Leads Pledge: Marcella Nino

4. PUBLIC COMMENTS / RECOGNITION / REPORTS

None

5. CORRESPONDENCE/PROPOSALS/REPORTS/INFORMATION

a. Budget/School Report: Cory Cavanaugh reports there is no budget update this meeting.

James Mays presents an update on the renewal and the petition that was delivered to Julian USD. Wednesday of next week James and Alex will be presenting to JUESD. James presents a video and a data presentation that will be used for the renewal.

- **b.** Resignation of Board Member Chad Leptich: Alex Soriano communicated the resignation of Chad Leptich effective immediately.
- **c. Board Governance Handbook LINK**: Alex Soriano presents a draft handbook that will be used to drive the structure, communication and norms of the BEST Academy board. It will be updated with feedback from all board members.

6. APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR

The Board considers all matters under the consent agenda to be routine and will be approved, ratified, and enacted in one motion in the form listed below. Unless specifically requested by a board member for further discussion or removed from the

agenda, there will be no more discussion on these items prior to the Board vote. Comments by the Board may be made at the discretion of the Chairperson.

Approval Motion: Joseph Cipres **Second:** Marcella Nino **Ayes:** 4/5

Roll Call

Marcella Nino - aye Joseph Cipres - aye Debra Webb - aye Chad Leptich - absent Gary McCloskey - aye

a. Approval of the Minutes:

b. Check Register: Check Registersc. Expense Reports: Reimbursements

d. Routine Contract Renewals: Routine Contract Renewal

7. ACTION ITEMS

a. Informed K12 Proposal LINK

i. Approval established workflow automation and digital forms to automate school business processes

James Mays presents the digitizing of our internal forms that can create more efficient communication and information in our organization. The starter program will be used at this time.

Approval Motion: Debra Webb Second: Marcella Nino Ayes: All

Roll Call

Marcella Nino - aye Joseph Cipres - aye Debra Webb - aye Chad Leptich - n/a

Gary McCloskey - aye

b. Riverside County Office of Education Memorandum of Understanding LINK

i. Approval continues the relationship for the Teacher Induction Program to support our teachers to clear their credential

Alex Soriano explains that this is a continuation of the relationship with RCOE to provide an online program for our teacher employees to clear their credentials. The contract is a three year contract. BEST currently has 2 candidates attending.

Approval Motion: Debra Webb Second: Joseph Cipres Ayes: all

Roll Call

Marcella Nino - aye

Joseph Cipres - aye

Debra Webb - aye

Chad Leptich - n/a

Gary McCloskey - aye

9. **BOARD COMMENTS:**

Gary McCloskey Thanks Chad for all his service and glad will still be part of the community.

Chad Leptich updates the board for the reason for the resignation.

10. EXECUTIVE DIRECTOR'S COMMENTS:

James Mays thanks Chad for all the support over the years.

Alex thanks the SPED department and Celeste Danner for the effective management of the program and families.

10. ADJOURNMENT:

Upcoming BEST Academy Board Meetings:

- August 21, 2024 Organizational Meeting
- October 2, 2024, Brown Act Training

- November 6, 2024
- December 4, 2024
- February 5, 2025
 - February 26, 2024 added
- March 5, 2025 Canceled
- April 2, 2025
- May 7, 2025
- June 4, 2025
- June, 2025 Graduation

Gary McCloskey goes over the calendar of upcoming dates. Gary asks for a motion.

Approval Motion: Marcella Nino Second: Debra Webb Ayes: all

Meeting Adjourned at 11:24 am

Marcella Nino - aye Joseph Cipres - aye Debra Webb - aye Chad Leptich - n/a Gary McCloskey - aye