



**BROOKFIELD ENGINEERING SCIENCE
TECHNOLOGY ACADEMY**

College and Career Pathways with Guidance and Support
1704 Cape Horn, Julian, CA 92036

**REGULAR MEETING OF THE BOARD OF
DIRECTORS' PROPOSED AGENDA**

Wednesday, October 2, 2024,
10:30 a.m. Board Meeting
LOCATION

Barker Blue Dog Office
6360 El Cajon Blvd #101
San Diego, CA 92115

BOARD DOCUMENTS



Join Zoom Meeting
<https://us02web.zoom.us/j/83363729882>

Meeting ID: 934 1098 1120
One tap mobile

+16699006833,,93410981120# US (San Jose)
+12532158782,,93410981120# US (Tacoma)

Dial by your location
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Germantown)
Meeting ID: 934 1098 1120

Find your local number: <https://us02web.zoom.us/j/93410981120>

Before the meeting, please submit a Request to Speak to the Board of Directors for any agenda or non-agenda items to the Executive Director. At most, three (3) minutes are to be allotted to any one (1) speaker, and at most twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognition, and reports to the Board and is not intended to be a question-and-answer period. If you have Action questions for the Board, please provide the Board President with a written copy, and an administrator will provide answers later.

MISSION STATEMENT

Brookfield Engineering Science & Technology Academy will harness the power of a flexible learning environment and modern educational technology to serve learners with diverse backgrounds and goals, seeking an educational alternative that stimulates and supports independent learning, provides a strong social-emotional approach, and supports STEM college and career readiness.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY. The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Brookfield Engineering Science and Technology Academy at 833-619-2378.

1. CALL TO ORDER and ROLL CALL

Roll Call

Chad Leptich
Marcella Nino
Gary McCloskey
Debra Webb
Joseph Cipres

2. **APPROVAL OF AGENDA:** It is recommended by the Board of Directors that the agenda for the Regular Board Meeting of October 2, 2024, be adopted as presented.

Roll Call

Chad Leptich
Marcella Nino
Gary McCloskey
Debra Webb
Joseph Cipres

3. **PLEDGE OF ALLEGIANCE** [Flag](#) Led by _____

4. PUBLIC COMMENTS / RECOGNITION

5. CORRESPONDENCE / PROPOSALS / REPORTS / INFORMATION

- a. **Budget / School Update**
- b. **Vendor Reimbursement Process:** [LINK](#)
- c. **Contract Update: Cre8ive, LLC**
- d. **Purchase of delivery vehicle**

6. APPROVAL OF CONSOLIDATED MOTION FOR CONSENT

CALENDAR: The board considers all matters under the consent agenda routine and will approve, ratify, and enact them in one motion in the form listed below. Unless a board member specifically requests further discussion or removal from the agenda, these items will not be discussed further prior to the Board vote. Comments by the Board may be made at the discretion of the Chairperson.

- a. Minutes [LINK](#)
- b. Expense Reports
- c. Routine Contract Renewals

Roll Call

Chad Leptich
Marcella Nino
Gary McCloskey
Debra Webb
Joseph Cipres

7. ACTION ITEMS

- a. 2023-24 Unaudited Actuals Report [LINK Summary](#)
 - i. Approval of 2023-24 Unaudited Actuals Financial Report

Roll Call

Chad Leptich
Marcella Nino
Gary McCloskey
Debra Webb
Joseph Cipres

- b. 2023-24 Prop 28 Annual Report [LINK](#)
 - i. Approval of 2023-24 Prop 28 Annual Report

Roll Call

Chad Leptich
Marcella Nino
Gary McCloskey
Debra Webb
Joseph Cipres

- c. Updated Suicide Prevention Policy [LINK](#)
 - i. Approval updates this policy per legal counsel recommendations.

Roll Call

Chad Leptich
Marcella Nino
Gary McCloskey
Debra Webb
Joseph Cipres

d. Arizona State Prep Global Contract [LINK](#)

- i. Approval establishes a partnership with ASU Prep to provide courses and teachers as an option for our students.**

Roll Call

Chad Leptich
Marcella Nino
Gary McCloskey
Debra Webb
Joseph Cipres

e. Company Credit Card Use Policy [LINK](#)

- i. Approval establishes guidelines for properly using and managing company credit cards issued to BEST Academy employees. It ensures that all expenses incurred are for legitimate business purposes and are managed effectively while complying with California state laws.**

Roll Call

Chad Leptich
Marcella Nino
Gary McCloskey
Debra Webb
Joseph Cipres

f. Independent Study Policy [LINK](#)

- i. Approval updates this policy per legal counsel recommendations.**

Roll Call

Chad Leptich
Marcella Nino
Gary McCloskey
Debra Webb
Joseph Cipres

g. Human Resources Coordinator Job Description [LINK](#)

- i. Approval establishes position to support HR, risk management, bookkeeping, and customer service.**

Roll Call

Chad Leptich
Marcella Nino
Gary McCloskey
Debra Webb
Joseph Cipres

h. Board Calendar adjustment: [LINK](#)

- i. Approval adjusts dates to prepare for the LCAP MidYear Renewal.**

Roll Call

Chad Leptich
Marcella Nino
Gary McCloskey
Debra Webb
Joseph Cipres

i. Infinity Kids, LLC Contract [LINK](#)

- i. Approval provides special education services to support learning for students with an IEP.**

Roll Call

Chad Leptich
Marcella Nino
Gary McCloskey
Debra Webb
Joseph Cipres

j. CTC Consortium Training and Consulting [LINK](#)

- i. Approval establishes virtual training to develop an internal crisis team focusing on the ongoing assessment and management of students who are struggling academically, emotionally, physically, and/or psychologically.**

Roll Call

Chad Leptich
Marcella Nino
Gary McCloskey
Debra Webb

Joseph Cipres

8. BOARD TRAINING - Brown Act Training

- a. Kathleen Daugherty will facilitate Brown Act training for our Board of Directors and school administrators.**

9. CLOSED SESSION -

- a. Personnel Matters**

10. BOARD COMMENTS

11. DIRECTOR'S COMMENTS

12. ADJOURNMENT

a. Regular Board Meetings

- ~~August 21, 2024 Organizational Meeting~~
- ~~October 2, 2024, Brown Act Training~~
- November 6, 2024
- December 4, 2024
- February 5, 2025
- March 5, 2025
- April 2, 2025
- May 7, 2025
- June 4, 2025
- June, 2025 Graduation

Motion to adjourn the Board of Directors meeting at:

Roll Call

Chad Leptich
Marcella Nino
Gary McCloskey
Debra Webb
Joseph Cipres